

APPENDIX C

Scope of this audit

Objective

This audit assessed if Victoria Police's use of BWCs is underpinned by policies, training, governance and technology that are fit for purpose and support improved public safety.

Who we examined	Its key responsibilities
Victoria Police	Victoria Police's role is to serve the Victorian community and uphold the law to promote a safe, secure and orderly society.

What we examined	Activities
The use of BWCs from implementation to present	Victoria Police rolled out BWCs in 2018 and now uses them to collect evidence and improve the safety of police officers and the public.

How we assessed performance

To form our conclusion against our objective, we used the following lines of inquiry and associated criteria:

Line of inquiry	Criteria
Victoria Police's governance structures, policies, procedures, guidance and training support its members to use BWCs to compliantly obtain and secure footage intended to meet the aims of the program.	<ol style="list-style-type: none">1. Victoria Police has a governance structure that oversights and supports the compliant use of BWCs across the force.2. The <i>Victoria Police Manual</i> and related policies and procedures clearly define when BWCs must be used and when they should be used, and how they are operated.3. Training provided at the Victoria Police Academy, and ongoing on-the-job training and support, ensures members' continued effective use of BWCs.4. Victoria Police has implemented controls and a strategy for data storage that ensure BWC footage is stored securely, for a length of time proportionate to its usefulness and associated risks, and is only accessible to authorised staff for approved uses.

Line of inquiry	Criteria
Victoria Police members understand and comply with relevant policies when collecting, accessing and using BWC footage.	<ol style="list-style-type: none"> 1. Victoria Police members activate BWCs to capture footage as required by legislation, policies and internal procedural directions. 2. Victoria Police members only access retained BWC footage when they have been authorised to do so and only for purposes that align with associated policies. 3. Victoria Police verifies consistent BWC usage and uses technology to monitor and audit the use of BWCs.
Victoria Police's use of BWCs is supporting improved public safety.	<ol style="list-style-type: none"> 1. Victoria Police has clearly defined the intended benefits of using BWCs. 2. Victoria Police is using BWC footage to assist in the resolution of legal proceedings, including family violence incidents. 3. Victoria Police is using BWC footage to assist in the resolution of complaints against members of Victoria Police. 4. Victoria Police is using an evaluation or performance assessment framework to measure and report on the effectiveness of the use of BWCs.

Our methods

As part of the audit we:

- conducted data analysis to test police officers' compliance with the BWC activation framework (methodology outlined in Appendix E)
- assessed how police officers collect, manage and access BWC footage
- assessed how supervisors monitor police officers' compliance with policies
- interviewed 27 frontline police officers, including BWC users and supervisors, from 7 police stations across all 4 Victoria Police regions to understand their experiences and views of BWC operation. The stations we visited varied in size and in the geography and demography of the areas they service
- reviewed Victoria Police's policies and procedures
- met with relevant key staff in departments responsible for policy, training, technology support and data protection and storage.

We did not complete a full information technology general controls review. We assessed the system audit logs, security, access, user controls and protocols that protect BWC footage and metadata. We had Victoria Police attest its adherence with best practice.

We conducted our audit in accordance with the *Audit Act 1994* and ASAE 3500 *Performance Engagements* to obtain reasonable assurance to provide a basis for our conclusion.

We complied with the independence and other relevant ethical requirements related to assurance engagements. We also provided a copy of the report to the Department of Premier and Cabinet.

Unless otherwise indicated, any individuals named in this report are not the subject of adverse comment or opinion.

Cost and time

The full cost of the audit and preparation of this report was \$770,000. The duration of the audit was 16 months from initiation to tabling.